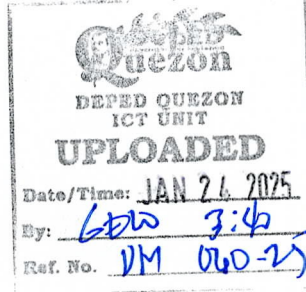




Republic of the Philippines
Department of Education

Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



24 January 2025

DIVISION MEMORANDUM

DM No. 060, s. 2025

MONITORING OF THE ADMINISTRATION OF 2024 A&E TEST

To: Assistant Schools Division Superintendents
 Division Chiefs
 ALS Education Program Supervisor
 ALS Specialists
 Public Schools District Supervisors
 District Testing and ALS Coordinators
 School Testing Coordinators
 A&E Testing Personnel
 All Others Concerned

1. Pursuant to **Deped Memorandum No. 063, s. 2024** (2024 Accreditation and Equivalency Test Registration and Administration Guidelines), this Office through the Division Testing Committee, in coordination with the Division ALS Focal Person and Specialists, announces the conduct of Monitoring of the 2024 Accreditation and Equivalency (A&E) Test on **January 26, 2025**.
2. Please be informed of the following activities in preparation for the actual administration of the test.

Activity	Schedule	Persons/s Involved
Preparation/Ocular Visits of the Testing Centers	January 24 – 25, 2025	Chief Examiners Supervising Examiners Support Staff Test Monitors
Administration of A&E Test	January 26, 2025	Chief Examiners Supervising Examiners Room Examiners RTOs/ALS Teachers Support Staff Medical Staff Test Monitors

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
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3. Please see the Enclosure for the **list of Division Test Monitors** in the conduct of A&E Test. The final list of Chief, Supervising and Room Examiners, Support Staff, and Nurses in the conduct of the said test will be issued in a separate Memorandum.
4. All school and division personnel who will be involved in the preparation and actual administration of A&E Test on **January 25-26, 2025** (Saturday-Sunday) shall be granted **Compensatory Time-Off (CTO)** per Civil Service Commission (CSC) and Department of Budget Management (DBM) Joint Circular No. 2, 2004 on Non-Monetary Remunerations for Overtime Service Rendered.
5. Meals and transportation allowance of the testing personnel shall be charged against the Program Support Fund (PSF) allotted for the administration of the A&E Test, subject to its existing Sub-ARO guidelines.
6. For information and strict compliance of all concerned.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent



smemgd1/24/2025

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Enclosure to DM No. 060, s. 2025

DIVISION A&E TEST MONITORS

Name	Position	Assigned Testing Centers
ASUNCION C. ILAO	ALS EPS	Quezon NHS
MICHELLE G. DUMA	SMME-SEPS	BPAHS Catanauan District Jail
MARY JOYCE P. SALAMAT	SMME-EPS II	BPAHS Catanauan District Jail
MARIA CHERRYL J. MANONGSONG	EPSA	Catanauan District Jail
ARLENE P. CORONADO	EPSA	BJMP Candelaria Quezon NHS
BUENA JARO	EPSA	Quezon Dist. Jail Pagbilao Dist. Jail
LAARNI ROSE R. GUTIERREZ	EPSA	Infanta NHS Gen. Nakar District Jail
MARICRIS M. GROBADOR	EPSA	Quezon NHS
ANANIAS AGUNIAS	EPSA	Infanta NHS
GERMAN E. DEZA	EPSA	Lopez Comprehensive NHS Gumaca District Jail
ADELINE A. BUENAFE	EPSA	BPAHS
FRANK FREDERICK R. LAURORA	EPSA	Lopez Comprehensive NHS Gumaca District Jail

[Nothing follows.]

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